



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

BEVERLY EAVES PERDUE  
GOVERNOR

EUGENE A. CONTI, JR.  
SECRETARY

January 31, 2012

**NOTICE TO PROSPECTIVE BIDDERS**

**INVITATION TO BID ON PURCHASE ORDER CONTRACT**

The North Carolina Department of Transportation is requesting bids for the installation of new ornamental tree plantings in designated areas on West Main St / US 70 in Havelock. The contractor must furnish all labor, materials, equipment, traffic control, and any other items necessary for the completion of this contract.

**PRE-BID CONFERENCE**

To ensure all prospective bidders are given an opportunity to obtain information relevant to the project, a **mandatory** pre-bid conference will be held on **Tuesday, February 14, 2012 at 10:00 AM**. The conference will be held at the NCDOT District 2 Office Conference Room, located at 209 S Glenburnie Rd in New Bern.

**BID OPENING**

Sealed bids must be received at the Division Office at 105 Pactolus Hwy. in Greenville, by **Wednesday, February 22, 2012 at 11:00 AM**. Bids must be submitted on the official bid form included in the contract proposal and shall display the following statement on the front of the bid envelope:

ATTN: AARON BULLARD, PE  
QUOTATION FOR TREE PLANTING ON US 70 IN HAVELOCK  
TO BE OPENED AT 11:00 AM, WEDNESDAY, FEBRUARY 22, 2012

The North Carolina Department of Transportation, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252) and the regulations of the Department of Transportation (49 CFR, Part 21), issued pursuant to such act, hereby notifies all bidders that it will affirmatively insure that the contract entered into pursuant to this notice will be awarded to the lowest responsible bidder without discrimination on the grounds of sex, race, color, or national origin.

**CONTRACT AVAILABILITY**

The availability date for this project will be the **March 19, 2012**. The completion date is **April 20, 2012**.

**CONTACT INFORMATION**

Contract proposal packages are available at the Division 2 website: <http://www.ncdot.gov/doh/operations/division2/bids/>. **In order for us to maintain an accurate list of bidders, please contact me at (252) 695-2044 if you intend to bid on this project, or if you have any questions.**

Sincerely,

A handwritten signature in black ink, appearing to read "A Bullard".

Aaron Bullard, PE  
Division Contract Officer

cc: Mr. John Wells

MAILING ADDRESS:  
DIVISION TWO - OPERATIONS  
P.O. BOX 1587  
GREENVILLE, NC 27835

TELEPHONE: (252) 695-2044  
FAX: (252) 830-3341  
WEBSITE: WWW.NCDOT.GOV

LOCATION:  
1704 N GREENE ST  
GREENVILLE, NC